

**VILLAGE OF CLEMMONS PLANNING & COMMUNITY DEVELOPMENT –
FEE SCHEDULE**

PLANNING

ZONING FEES

Procedure Types

Fee

Board of Adjustments Application Fees

Variance (6-2.10)	\$500.00
Pre-Application Meeting	No Charge
Special Use Permit (6-2.8 UDO)	\$500.00
Special Use Permit Renewal	\$100.00
Appeal of Decision, determination, or Interpretation of Decision of a Zoning Official	\$200.00
BOA Approval Documents Recording	\$76.00
Technology Fee	\$10.00

Zoning Application Fees

Zoning Verification Letter	\$50.00
Pre-Application Meeting	No Charge
Temporary Use Permit (zoning, 6-2.3 UDO)	\$300.00
Site Plan Review (major, Planning Board approval, 6-2.4(D)1)	\$1,000.00
Site Plan Review (minor, administrative, 6-2.4(E))	\$500.00
Site Plan/Overlay District Review	\$200.00
Landscape Plan Review	\$200.00
Traffic Impact Study Review	Consultant Actual Cost
Zoning Map Amendment – General Use District	\$1,000.00
North Carolina Department of Transportation Notice (Commercial and Industrial district within 660’ of highway)	\$50.00
Zoning Map Amendment – Special Use District, initial	\$2,000.00
Zoning Map Amendment – Special Use District (major amendments, 6-2.6(D)(1)(a))	\$1,000.00
Zoning Map Amendment – Special Use District (minor amendments, 6-2.6(D)(1)(b))	\$500.00
Zoning Text Amendments (6-2.7 UDO)	\$2,000.00
Technology Fee	\$10.00

SIGN PERMIT FEES

Procedure Types

Fee

Subdivision Application Fees

Sign Permit	\$50.00
Sign Panel Change-outs (per panel)	\$25.00
Temporary Wall Sign Permit	\$50.00

Technology Fee	\$10.00
SUBDIVISION FEES	
Procedure Types	Fee
Subdivision Application Fees	
Pre-Application Conference	No Charge
Preliminary Major Subdivision Approval	\$3,000.00
Preliminary Plat Minor Amendments	\$800.00
Final Plat	\$300.00
Final Plat Minor Revision	\$150.00
Minor Subdivision	\$800.00
Minor Lot Recombination/Exempt	\$100.00
Performance/Surety Bond or Letter of Credit – Residential, 110% of the detailed construction estimate	\$100.00
Performance/Surety Bond or Letter of Credit – Non-residential, 125% of the detailed construction estimate	\$150.00
Performance/Surety Bond or Letter of Credit – Annual Renewal Fee	\$100.00
Technology Fee	\$10.00
COMMUNITY DEVELOPMENT	
COMMUNITY GARDEN	
Procedure Types	Fee
Community Garden Annual Application Fees	
Application Fee (per lot)	\$25.00
Technology Fee	\$10.00
FARMERS MARKET	
Procedure Types	Fee
Farmers Market Application Fee	
Full-Time Vendor Booth Space	\$150.00
Full-Time Vendor Second Booth Space	\$150.00
Daily Vendor Booth Space	\$25.00
Technology Fee	\$10.00

- The Technology Fee is in addition to all application fees.
- Any permit or document issued by the Zoning Officer shall be revocable should any of the conditions under which it is issued not be complied with.
- Withdrawn Application: All fees are forfeited in the event the Village has incurred any expense related to the petition; the fee must be paid again in full if the application is resubmitted.

- Continuance of Application: All fees are forfeited in the event the Village has incurred any expense related to the petition; the fee must be paid again in full if the application is resubmitted.
- Reapplication/Resubmission: Payment of fees shall be required for a reapplication or resubmission where a previous application has been denied.
- After-the-Fact Permits: Permits issued after-the-fact will be charged two times the original permit fee.
- Permit and Plan Review fees must be paid in full at the time of permit purchase.
- All Zoning and Subdivision fees must be paid in full at the time of application. Any additional fees incurred after application must be paid in full before a Public Hearing or administrative decision is rendered.
- Performance/Surety Bond or Letter of Credit: All Performance/Surety Bond or Letter of Credit must be approved by the Village Engineer and accepted and received by the Village Clerk prior to Village Council approval.